

**Bracknell Forest Joint Climate Action Board
Education and Schools Working Group – DRAFT Terms of Reference**

Name of Working Group	<i>Education and Schools sustainability action group</i>
Purpose of Group	To oversee and co-ordinate climate change activities in the <i>Education Sector</i>
Authority:	Self-organising, with oversight from the Joint Climate Action Board (JCAB)
Commencement of group	05.10.2023
Venue, frequency and format of meetings	Meetings via TEAMS on a monthly basis
Termination of Group	Ongoing
Membership	Self-nominated representatives of relevant organisations, and other interested parties
Chair/Lead(s) and roles	<i>Alison Barringer (KS3 Lead Kennel Lane school)</i> <i>Joey Gurney (Governor Birch Hill Primary school)</i>
General objectives of Group	The overarching aim of the group is to consolidate the education sector's climate change activities and contribute to borough-wide collaboration through the JCAB. Objectives in support of this will include the following: <ul style="list-style-type: none"> • To agree group membership; meeting frequency/locations; chairs/leads and representatives to the JCAB; and overall administrative responsibilities • To collate updates on the climate actions of the sector • To identify and promote opportunities for climate action to organisations in the sector • To run programmes and projects, where appropriate • To collaborate with other working groups through the JCAB, providing updates and contributing to the Community Climate Emergency Strategy and Joint Action Plan
Objectives for group area of focus:	[Insert based on group discussions; these should be linked to the Community Climate Emergency Strategy where appropriate] Sustainability and climate change issues built into the curriculum as well as delivered in stand alone “Climate Change” days and events. This will be delivered under the broad headings of: Energy, Pollution, Water and Biodiversity <ul style="list-style-type: none"> • Activities to be a sum of all of the actions from individual schools to maximise impact. These actions will be collated to review overall impact under the main headings of : Energy, Pollution, Water and Biodiversity •
Objectives for group membership	Reference to the power and privilege chart and monitoring of group membership.
Dependent groups and/or meetings	Joint Climate Action Board
Administrative Arrangements	Run by independent sector leads selected by each group, with support from the Joint Climate Action Board and/or Bracknell Forest Council officers where appropriate

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Note: The separate document “Developing the CCES and your work plan” contains useful prompts for initial discussions which may help you complete your Terms of Reference.